



**PARKS, ARTS, RECREATION, AND COMMUNITY SERVICES
(PARCS) ADVISORY COMMITTEE MEETING**

November 2, 2021

Minutes

A meeting of the PARCS Advisory Committee was called to order by Committee Chair Tommy Brooks on the above date in Council Chambers at the City of Upland's City Hall.

1. Call to Order: 5:01 p.m.

2. Roll Call:

Present: Committee Chair Tommy Brooks, Committee Members, Michelle Dazalla, Sarah Lee, Lisa Nicely, Bryan Sanchez, Elizabeth Velasquez (5:17 p.m.), Natasha Walton, and Dylan White

Absent: Committee Members Ralph Cavallo and Lisa Nassar

Staff: Jessica Gandara, Recreation Manager, Valerie Guzman-Garcia, Recreation Supervisor, Meghan Meade, Recreation Supervisor, Braden Yu, Public Works Director, and Richard Smiderle, Operations Manager.

3. Oral Communications:

- Resident Rory Golt addressed concerns of the skate park that is too advanced for beginning skaters. Looking forward to the expansion of the skate park that will hopefully include an area designated for beginners. Also commented on the cleanliness of public restrooms at City parks.
- Steve Alba would also like to see upgrades and expansions to the skate park that includes areas designated for beginners. Specifically, would like the expansion of the skate park to include a flow bowl element.
- Jeremy Kapalpa made comments in regards to the expansion of the

skate park as he mentioned that because Upland's skate park is designated for advanced skaters, he has to take his daughter to Fontana's skate parks which are more beginner friendly.

4. Business Items:

- 4A. Approval of Meeting Minutes from September 7, 2021
 - Committee Member Lisa Nicely requested that the spelling of her last name be corrected in the official Minutes.
 - Motion: Committee Member Michelle Dazalla
 - Second Motion: Committee Member Bryan Sanchez
 - Vote: Passed 8-0, 2 Absent

- 4B. Approval of the Special Workshop Minutes from October 14, 2021
 - Committee Member Lisa Nicely requested that the spelling of her last name be corrected in the official Minutes.
 - Motion: Committee Member Lisa Nicely
 - Second Motion: Committee Member Bryan Sanchez
 - Vote: Passed 8-0, 2 Absent

5. Old Business:

- 5A. Dog Park Renovations and Upgrades – Recreation Manager Jessica Gandara updated the committee on the Baldy View Dog Park renovations and upgrades previously discussed. She explained that the City will contract a project manager to complete an RFP for architectural design – hopefully to be made public after the first of the year. Once the RFP is completed, it is anticipated for the project to begin in the Spring or early Summer of 2022. Ms. Gandara also explained that all plans are subject to change.

6. New Business:

- 6A. Scary-A-Faire Recap Presentation – Recreation Supervisor Meghan Meade presented a recap of the Scary-A-Faire event that took place in Downtown Upland on Saturday, October 30th. Her presentation contained event details including candy distribution quantity (approximately 50,697 pieces), Trick-or-Treat stations (31), the carnival area, costume contest, pumpkin decorating station, and sponsorship information.

- 6B. Holiday Season Preview Presentation – Recreation Supervisors Valerie Guzman-Garcia and Meghan Meade provided the committee with a preview of upcoming holiday programs and events in the City of Upland.
 - Turkey Trot – November 25
 - Breakfast with Santa – December 4
 - Tree Lighting Event – December 6

- Letters to Santa – accepted until December 8
- Home for the Holidays – applications accepted until December 13
- Gibson Senior Center Thanksgiving Take-and-Go Feast – November 19
- Gibson Senior Center Holiday Take-and-Go Breakfast – December 17

- 6C. Prop 68 Per Capita Projects – Recreation Manager Gandara provided information on the allocation of \$225,070.00 with a minimum requirement of \$56,250.00 in matching funds to be designated to disadvantaged communities such as Citrus Park and Olivedale Park. Projects discussed using Prop 68 funds will be presented to City Council on November 22nd to recommend passing the required resolution. Upon approval, the official application will be submitted to the State by December 31st.

Approval of Prop 68 Per Capita Projects

- Motion: Committee Member Michelle Dazalla
- Second Motion: Committee Member Bryan Sanchez
- Vote: Passed 8-0, 2 Absent

- 6D. Priorities Workshop Results – Recreation Manager Gandara presented the results of the October 14th Priorities Workshop which concluded developing dog parks, walking paths, additional signage for improved advertisement of events and programs, upgrades at the Gibson Senior Center, revamping the concerts/movies in the park series during summer, and the need for Park Rangers. Other priorities that were discussed but require more work and funding include the development of Sycamore Park, expanding the skate park, developing a teen center with more public accessibilities to pools, and hosting more large city-wide events.

7. Committee Comments:

Committee members expressed gratitude for the productivity and success the PARCS committee has made towards the progress of the goals discussed and set forth.

8. Adjournment:

Committee Chair Tommy Brooks adjourned the meeting at 7:21 p.m. The next regularly scheduled meeting of the Parks, Arts, Recreation, and Community Services Advisory Committee is scheduled for January 4, 2022.

Submitted By:



Jessica Gandara, Recreation Manager

Approved: March 1, 2022